

Navajyothi College, Cherupuzha.

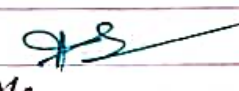
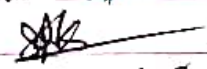
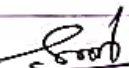
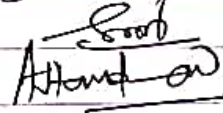
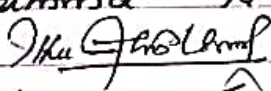
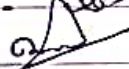
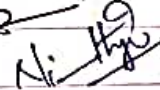
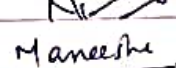
IQAC Minutes

Date : 20/06/2022
 Time : 3.15 P.M
 Venue : IQAC office.
 Chair : Dr. Aravindan M.

Agenda

- ① NAAC prequalification
- ② NAAC Peer Team Visit.

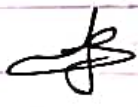
Participants

- 1) Dr. Aravindan M. 
- 2) Fr. Sijoy Paul. 
- 3) Mrs. Simma Simon. 
- 4) Mr. Mathew M.J. 
- 5) Prof. A. J. Hamsarathnan 
- 6) Mrs. Aracy Suphalamma N Mathew 
- 7) Mr. Shiju Jose 
- 8) Mr. Shyam Santhosh. 
- 9) Mrs. Jamsal M.T. 
- 10) Mrs. Honey Johnson. 
- 11) Mrs. Nithya K.K. 
- 12) Miss Manisha P. 

Decisions

- 1) The Principal announced that NAAC has approved the prequalification.
- 2) The decision has been made to begin department - level presentations on the 27th of July.

3 A Mock visit will be conducted
at the end of July


Simna Simon
CIOAC coordinator

Navajyothi College · Cherupuzha.

IQAC Minutes.

Date : 29/07/22

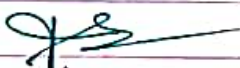
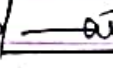
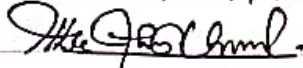
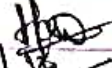
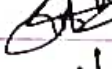
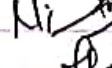
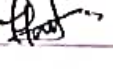
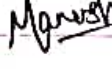
Time : 3 P.M.

Venue : IQAC office.

Agenda:

1. Feedback Analysis
2. Academic and Administrative Audit
3. Peer Team Visit Preparation

Participants

- 1) Dr. Aravindan M. 
2. Fr. Syro Paul. 
3. Mrs. Simha Simon 
4. Mr. Mathew M.J. 
5. Prof. A.J. Idanathan, Attand 
6. Mr. Shyo Jose 
7. Dr. Preya Puthyaparambil 
8. Mrs. Arney Suphalamma N Mathu 
9. Mrs. Honey Johnson 
10. Mr. Shyam Sankarash. 
11. Mrs. Nibya k.k. 
12. Mrs. Anil Annie Jacob. 
13. Mrs. Manisha Gopi 

Decisions

- 1) It is decided to conduct an Academic and administrative audit on

August 10th.

2. The auditors are Dr. Jacob Mathew, Principal
Nypuna Business School, Missur, Dr.
Unnikrishnan, IABC coordinator Govt. Brennan
College Malassay, Dr. T. Suresh IABC
Coordinator SKS College Sankarapuram.
3. It is decided to prepare feedback
analysis and action taken reports.
4. Constituted Different Committees for upcomming
peer team visit.


Simma Simon
IABC Coordinator

Navayyothi College, Cherupuzha

Internal Quality Assurance cell

Minutes

Date : 13/10/2022.

Time : 3.20 P.M.

Agenda.

- ① NAAC Result Analysis
- ② Formation of research cell
- ③ Sadgamsaya Ornamentation

Participants -

- | | |
|-------------------------------|----------|
| 1. A.S. Hareendran | Attended |
| 2. Dr. Aravindan. M | |
| 3. Dr. Sijo Paul | |
| 4. Shijo Jose | |
| 5. Dr. Sreeja Puthiyil Prapil | |
| 6. Syam Santhosh | |
| 7. JAIMOL M.T | |
| 8. Maneesha Gopi P | Monika |
| 9. Nithya- K.K | Ni. |
| 10. S. Sowmya | |
| 11. Aney Suphalamun N Miller | |

Decisions

- 1) It was decided to organize a

Presentation ceremony because of which we scored an excellent grade in NAAC accreditation.

- ② A committee was formed for the research and development. Mr. Shijo Jose has appointed as the co-ordinator of the cell.
- ③ It was decided to implement 'SADUMAYAM' among first year students.


Simma Simon.

Action taken Report

The research and publications wing was formed under the title 'SADUMAYAM'. The cell consists of Mr. Shijo Jose as coordinator and the following faculties as members.

Dr. Sreeja Puthiya Perayal.
Mrs. Dray Supbalama M Mathew
Mrs. Therese V Roy.
Mrs. Pooja T
Mrs. Mahima Boban.
Johnson Antony Student representative.

An orientation programme in research methodology was organized. Dr. Jacob P.M Principal Nypunya Business School, Mrossu led the session.

Appointment orders of Post-year SADCAMAYO mentors were handedover.


Simma Simen.

Navayyothi College, Cherupuzha

IQAC Minutes

Date: 01/02/2023

Time: 3.30 PM

Venue: AV Room

Chair: Dr. Aravindan M Principal.

Agenda

1. Reports of the Academic year 2022-23
2. Submission of department file for AACAR
3. Staff self appraisal
4. Completion of Certificate courses
5. Other Matters.

Participants

- | | |
|----------------------------|------------------|
| 1) Fr. Sijoy Paul | <u>Apk</u> |
| 2) Aravindan M (Principal) | <u>Aravindan</u> |
| 3) IBIMOL M.T | <u>IBIMOL</u> |
| 4) Manjusha K.B | <u>Manjusha</u> |
| 5) Rajitha K | <u>Rajitha</u> |
| 6) Stevil George | <u>Stevil</u> |
| 7) Smrithi T.V | <u>Smrithi</u> |
| 8) Shreathi V.S | <u>Shreathi</u> |
| 9) Mathew M.I | <u>Mathew</u> |

10. Thase V Roy
11. Aithya K.K
12. Dr. Breejs Puthiya Puzha
13. Syam Sathash
14. Bindhu Sebastian
15. Aney Suphaleane N Mohr
16. Fr. Jose Mamarakallin
17. Akhila A.H
18. A. F. Hareendran
19. Poja T.
20. Simma Simon

Thase
 Aithya
 Breejs
 Syam
 Bindhu
 Aney
 Fr. Jose
 Akhila
 A. F.
 Poja
 Simma

Decisions

- ① It has scheduled to conduct ^{Academic audit} on March second week.
- ② It has decided to archive the old files in IQAC room on Feb 15.
- ③ It has directed to submit the department and cell annual report.
- ④ It has decided to complete certificate courses by Feb 28th.



Simma Simon.

Action Taken Report:

1. The academic audit was completed by march 21st 2023 and a report was then submitted to the IONE.
2. The old files were archived and kept in the IONE Room.
3. The department annual report has been published at college website.
4. The certificate course completed and the certificate has been distributed on March 15th.



Simna Simon.

Navajyothi College, Chempurba

LANC Minutes

Date : 22/03/2023

Time : 3.20 P.M.

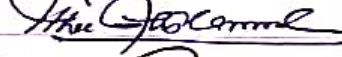
Venue : LANC Room

Chair : Simna Simon : LANC Coordinator

Agenda.

1. Submission of department academic audit report.
2. Collection of Alumni & Employer feedback.
3. Formation of Feedback analysis committee.
4. Evaluation of all LANC activities of the academic year 2022-2023.

Participants.

- | | |
|-----------------------------|--|
| 1) Fr Sijiy Paul |  |
| 2) Mathew M. J. |  |
| 3) Simna Simon |  |
| 4) JAIMOL M.T |  |
| 5) Syam Santhosh |  |
| 6) Nithya K.K |  |
| 7) Pooja T. |  |
| 8) Honey Johnson |  |
| 9) Bijo Jose |  |
| 10) Aney Suphalekha N Mello |  |

Decisions

1. The Internal Ann report was considered and approved by the I&AC Committee.
2. It has decided to collect the feedback from stakeholders on or before 15/04/2023.
3. A feedback analysis committee is constituted with the following members:
 Dr. Syjoy Paul (Convener)
 Mr. Syjo Jose
 Mrs. Aney Subhalaxmi M Mathew.
4. All the 2022-2023 I&AC activities were evaluated by the I&AC Committee, and Mrs. Simma Simon, the I&AC Coordinator, expressed gratitude to all of the I&AC members.

[Signature]

Simma Simon
I&AC Coordinator

Action Taken Report

- 1) Conducted ANA on 03/05/2023 to 04/05/2023 and ANA report is published on college website.
2. A Feedback collected, analysed and action taken report is published in the website.

[Signature]
Simma Simon