



ACADEMIC AUDIT REPORT 2017-18

This report is prepared by the Internal Quality Assurance Cell (IQAC)

Navajyothi College Cherupuzha

This report summarises the findings of the annual academic audit, conducted in fulfilment of the requirements of the IQAC of the College as pre-accreditation initiatives of the college. The academic audit, of all the departments of the college, was conducted and successfully completed in between 18th of June, 2018 and 21st June, 2018. A three member committee headed by Mr. A. J. Hareendran (*Asst. Professor & Head, Department of English*), whose other two members being, Mrs. Simna Simon (*Asst. Professor and IQAC Coordinator*) and Mr. Shijo Jose (*Asst. Professor & Head, Department of Management Studies*) had been formed during the year, replacing previous years' committee, for the effective conduct of academic audit. The members of the committee visited each departments, and evaluated the activities of each department and provided suggestions whereas seemed necessary. The report pertaining to each department submitted by the audit committee to IQAC have synthesized as follows;

Each department of the college is being initiated and trained to prepare the documents and maintain them in par with the instructions laid by the IQAC. However, the audit report of the each department shows that the file system of department shall be well furnished. There shall be a constant accompaniment in the preparation as well as maintenance of the files. As per the short term goals and long term goals envisaged in the strategic plan prepared for the period of 2016-21, the audit report of the each department shows certain practices to be included in the betterment of the quality of academics and non-academic activities of the college for the forthcoming year. The following are the action plan recommended by the IQAC Team;

1. To improve the academic outcome of the students, it is suggested to initiate certain actions to improve the academic quality of the students. This can be a constant evaluation of the courses by module test, quizzes or viva.
2. There shall be initiatives in meeting the outcome of the course prescribed in the syllabus. It is suggested to introduce extension programmes to take the learning into the society around.
3. Each department shall strengthen the club or association activities for better learning experience.
4. Experts from the alumni pertaining to each discipline shall be invited for extension lectures in the department.
5. To empower women initiatives in the college by introducing awards and recognitions.

The above said suggestions are deemed to be action plan for the forthcoming academic year.

Mrs. Simna Simon

IQAC Coordinator

