ETHICS COMMITTEE

Policies and Regulations

NAVAJYOTHI COLLEGE

ETHICS COMMITTEE
POLICIES AND REGULATIONS

INTRODUCTION

Navajyothi College functions on well structured values and morals. The college does not compromise on its values. It gives priority to train and conscientise the stakeholders to impart the value system and code of ethics laid by the institution. The erection of the ethics cell helps to maintain the code of ethics from time to time. The policies and regulations of the ethics committee are as follows;

Functions and Responsibilities:

- ✓ To propose the Code of Ethics for the Institution.
- ✓ To organise ways to communicate the Code of Ethics to all staff and students and enhance its understanding.
- ✓ To report breaches of the Code of Ethics or non-compliance of ethical practices amongst students, faculty and staff to the Principal.
- ✓ To formulate policies for corrective actions.
- ✓ To coordinate the periodic revision of the Code of Ethics and related implementation mechanisms.

ETHICS COMMITTE STANDARD OPERATING PROCEDURE

1. Convener and Constituting-members for the ethics committee are constructed under the leadership of the principal by Governing Body.

2. Review the ethical breaches and the counteraction against ethical breaches.

3. Discuss required corrective actions to improve the Code of Ethics (CoE) and Students' Handbook on Code of Ethics and Conduct along with Standard Procedures (HCoE).

4. Create awareness on ethics and ethical practices by i. Display various national and international icons' ethical and motivational quotations inside the classrooms, labs and college premises. ii. Display Anti Ragging boards in various parts in College.

5. Study and analyze the department wise information regarding the ethical breach of students, faculties, and nonteaching staffs and enhance code of ethics to counteract the same.

RESPONSIBILITIES OF ETHICS COMMITTEE

- ✓ Organise ways to communicate the Code of Ethics to all staff and students and enhance its understanding.
- ✓ Report breaches of Code of Ethics or non-compliance of ethical practices amongst students, faculty and staff to the Principal.
- ✓ Formulate policies for corrective actions.
- ✓ Coordinate the periodic revision of the Code of Ethics and related implementation mechanisms.
- ✓ Conduct Code of Ethics workshops for faculty and students every year.

FREQUENCY OF MEETING

Once in a year or as and when required